

School Improvement Team

Meeting Notes

Date:	Feb 25, 2025
Time	1:00 PM
Location:	Virtual Meeting
Attendees:	<ul style="list-style-type: none"><input checked="" type="checkbox"/> Fermandi Dyson, Principal<input checked="" type="checkbox"/> Krystle Coles, Assistant Principal<input checked="" type="checkbox"/> Chiquita Boyd, Assistant Principal<input checked="" type="checkbox"/> Akia Jackson, Teacher Rep<input checked="" type="checkbox"/> Tanya Evans, Teacher Rep<input checked="" type="checkbox"/> Paris Harrell, Staff Rep<input checked="" type="checkbox"/> Shawanda Jones, Teacher Assistant Rep<input checked="" type="checkbox"/> Catina Jenkins, Parent Rep<input checked="" type="checkbox"/> William Phillip, Teacher Rep<input checked="" type="checkbox"/> Karmika Jackson, Parent Rep<input type="checkbox"/> Julia Glapper, Parent Rep<input type="checkbox"/> Jahaira Payano, Parent Rep<input type="checkbox"/> Shamika Simon, Parent Rep<input type="checkbox"/> Jahaira Payano, Parent<input type="checkbox"/> Shantoria Shaw, Parent Rep

Review of SIT Norms

Tanya Evans, Chair - Principal Intern reviewed the norms, which include:

1. Begin and End on Time
2. Honor the Agenda
3. Solution Oriented
4. Use Reaction Button to Raise Hand to Speak
5. Work Collaboratively
6. Share the Vision
7. Parking Lot

Principal's Report

Fermandi Dyson, Principal - gave Principal updates

Overview of Upcoming School-wide Events:

- **Parent Roundtable** – Rescheduled for 2/27/25
- **Coming Soon:**
 - **Lunch & Learn**
 - **Graduation**
 - **Moving Up Ceremonies**

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High-Leverage Action Step Review:

- A **Mid-Year Review** will be conducted rather than waiting until the end of the year.
- **High-Leverage Action Steps** from the 2024-2025 School Improvement Plan (SIP) will be assessed.
 - Focus on: *Where are we with these action steps? Why or why not?*

Things that have been Implemented:

1. **OATECA Curriculum**
2. **EmpowerED Coaching Plan**
3. **Capturing Kids' Hearts** – Implementation began in August
4. **Attendance:** Efforts to support families and students with chronic absenteeism
5. **SSPLC**
 - Team meets regularly and collaborates with the EC department to address the needs of students requiring additional support.
6. **Admin Team Intake Meeting:** Ongoing efforts to support students and families during their transition to Metro School.
7. **Best Buddies Program:** Students participate in job skills training, resume building, and preparing for post-high school transitions.
8. **Transition Students:** High School and Transition students are participating in off-campus sites (8 different locations).

Looking Ahead:

- Continue to support students through positions such as **EIT and Facilitators**.

Staff Development:

- **Winning Culture:** A full-day training session (8 AM – 4 PM) focusing on "Cultivating Culture with Intention."
 - **For Entire Staff:** To experience what it feels like to cultivate and maintain a positive school culture.
- **CKH2 (Capturing Kids' Hearts 2):** A full-day training session that will be guided by the Teacher insight Report.
 - **For Certified Staff:** will have the opportunity to participate in a personalized one-on-one coaching session.

Assistant Principals' Report

Krystle Coles, Assistant Principal

- **No report**

Chiquita Boyd, Assistant Principal - Title IX Update:

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- **No Incidents to Report.**
- **New Title IX Guidance (2020):**
 - [Quarter 3 - Return to Title IX 2020 Regulations](#)
 - Refers to updates in Title IX policies and guidelines established in 2020.
 - **Key Changes for 2024:** The 5-day review period has been switched back to a 10-day review period.
 - **2020 Final Rule:**
 - Supportive measures must be non-punitive and non-disciplinary.
 - Investigations must be concluded before any actions are taken.
 - **Title IX Goals:**
 1. **Stop the behavior**
 2. **Prevent the recurrence**
 3. **Remedy the effects.**

Lunch & Learn & Parent Roundtable:

- **Parent Roundtable Date:** February 27th
- **Lunch & Learn Date:** March 26th
- **Format:** In-person and virtual options available.
- **Comparison:** Discussion on the difference between a **Parent Roundtable** versus **Lunch & Learn**.

CKH (Capturing Kids' Hearts) - Mid-Year Review:

- Performance is **above the national baseline**.

New Business

Lakeishia Strong, EIT - OATECA Mid-Year Update: [Mid Year Update](#)

- **Student Enrollment:**
 - 61 students registered for the OATECA program.
 - Focus on **targeted students** in tested areas: Grades 3-5, Middle School, and High School.
- **Facilitators:**
 - **Professional Development** on data collection for facilitators.
 - **DSC (Data Scoring Center)** for analyzing student progress.
- **Intervention Lab:**
 - **Designed with Flex Seating** to accommodate diverse learning needs.
 - **Hosted during academic enrichment time** to provide additional support for students.
- **Data Collection:**
 - Teachers were provided blank **data sheets** to track student progress.
 - **Student Requirements:**
 - Complete 5 trials per objective.
 - Achieve at least **80% mastery** before moving on to the next objective.

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- Facilitators input data into the **scoring report** for tracking.
- **Progress Monitoring:**
 - Students have completed **388 data entries**.
 - **11 students** have mastered **15 academic skills** so far.
- **Mid-Year Reports:**
 - **2 reports** will be shared with parents, detailing:
 - Progress on each objective
 - Whether objectives are mastered or not
 - Time of day the skills were worked on
 - Focus on functional skills
- **Celebrations:**
 - **Students who have mastered academic skills** will be celebrated.
- **Evidence of Mastery:** A shared link was provided to access evidence of the student's progress.

Old Business

- No old business was presented.

Next Meeting: March 25 , 2025 @ 1:00 PM

Adjournment: Meeting ended at 1:39 PM

Minutes prepared by Akia Jackson, Recorder